



## Sustainable Hydropower Practice Forum #4 Dialogue with Hydropower Developers

10-11 August 2017, Vientiane, Lao PDR

### ADMINISTRATIVE NOTE

The Forum will be held at the **Crowne Plaza**:  
20 Sithoong Street, Nongduang nua, Chanthabuly District, Vientiane, Lao PDR

#### REGISTRATION

Participation is open and free of charge but registration is required. To register for the forum, please fill in the attached form ([Download register form](#)) and send it back **by 30 July 2017**.

**GO GREEN!** Towards a paperless meeting.

To help preserve our environment, we hope to reduce the amount of paper we print for this meeting. May we advise participants to refer to the e-documents or please bring your own printouts to the meeting.

#### TRAVEL DOCUMENTS

Participants should make your own arrangements in order to obtain passports, visa and other travel documents as well as any required inoculation or vaccination certificates. The MRC do not reimburse the cost of obtaining the passports, visas, vaccinations, airport taxes, excess baggage and airport transfer.

Please note that the passport expire date must be **at least 6 months from the date of arrival** to Lao PDR.

No Visa is required to visit Lao PDR by nationals from the following: **ASEAN member countries, Japan, The Republic of Korea, Russia, Luxembourg, and Switzerland**; visit here for detail lists: [http://www.mofa.gov.la/images/consular/con\\_english1.pdf](http://www.mofa.gov.la/images/consular/con_english1.pdf)

For other nationals, visas can be obtained from Lao Embassies and Consulates that has jurisdiction over their place of residence. In addition, visas can also be obtained on arrival at the international checkpoint. More information visit here: [http://www.tourismlaos.org/show.php?Cont\\_ID=35](http://www.tourismlaos.org/show.php?Cont_ID=35)

#### TRANSPORT FROM AIRPORT TO CITY CENTRE

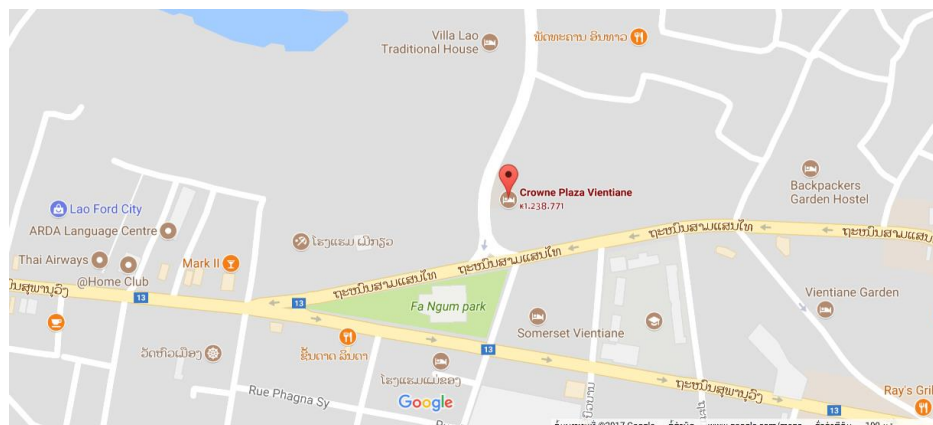
Wattay International Airport is about 6km away from Lao Plaza. Public taxi and minibus services are available at the domestic and international terminals. At both terminals the taxi

counter is located near the arrivals exit. Taxi rate to the center of Vientiane is between 60,000kips – 70,000kips (equivalent to 7-9\$). Buy a taxi coupon from the Airport Taxi counter before leaving the airport.



## TRANSPORTATION IN THE CITY

Vientiane centre is small with availability of local public transport (tuk tuk, taxi). Participants can walk to the meeting venue or order tuk tuk/taxi services with the hotel. Tuk tuk drivers are available almost everywhere in Vientiane. For those who want to use taxi, there is Taxi Vientiane Group Company, at +856-21 4541 68 or +856-20 5820 071.



There are several hotels in walking distance from Crowne Plaza Hotel, recommended hotels are below

## SOME HOTEL OPTIONS IN VIENTIANE

**1. Mercure Hotel**

US\$ 135/night      Tel:+(856 21) 213 570-1      Email: [resvn@mercurevte.com](mailto:resvn@mercurevte.com)

**2. Vansana hotel**

US\$ 60/night      Tel:+(856 21)252090      Email: [vansanahotel@live.com](mailto:vansanahotel@live.com)

**3. Seasons Riverside Hotel**

US\$ 50/night      Tel:+(856 21) 216246, 216059  
Email: [seasonsriversidehotel@gmail.com](mailto:seasonsriversidehotel@gmail.com)

**4. Lao-Plaza hotel [www.laoplazahotel.com](http://www.laoplazahotel.com)**

| Room Type               | Room Rate                  |
|-------------------------|----------------------------|
| Superior Single         | Kip 930,000 net/night.     |
| Superior Twin /DBL      | Kip 1,130 00,000 net/night |
| Studio Suite            | Kip 2,500,000 net/night    |
| Plaza floor SGL         | Kip 1,200,000 net/night    |
| Plaza floor TWN/DBL     | Kip 1,400,000 net/night    |
| Plaza Suite rooms       | Kip 3,000,000 net/night    |
| Executive suite room    | Kip 3,500,000 net/night    |
| Presidential suite room | Kip 4,500,000 net/night    |

**5. The New Rose hotel [www.newroseboutiquehotel.com](http://www.newroseboutiquehotel.com)**

Single room: **50\$**      Twin room: **50\$**

**6. Khamplane Hotel [www.Khampianehotel.com](http://www.Khampianehotel.com)**

Single room: **28\$**      Twin room: **32\$**

**7. V-Hotel [vhotel@live.com](mailto:vhotel@live.com)**

Single room: **28\$**      Twin room: **31\$**  
Norkeokumman Rd, Maixay Village, Chanthabouly District, Vientiane, Lao PDR  
Tel: (+856-21) 255 999      Fax: (+856-21) 254 999

**8. Mixay Paradise [laomixayparadise@yahoo.com](mailto:laomixayparadise@yahoo.com)**

Single room: **21\$**      Twin room: **21\$**  
No.2 Unit 01 Frangcois Ngin Road, Maixay Village, Chanthabouly District, Vientiane  
Tel: (+856-21) 254 223-4      Fax: (+856-21) 254510