



MRC SECRETARIAL CONSOLIDATED ANNUAL PROCUREMENT PLAN (YEAR)

Division's Name	Description	Procurement Definition	GL.NO	Procurement Types (SI, SF, G, W)	Procurement Categories	Expected Submission Date Purchase Requisition	Unit	Quantity	Expected Starting Date (for Services & Works only)	Expected Delivery/Ending Date	Estimated Budget (USD)	Activity Code	Funding Source (BF/EF)	Remarks
Total Amount in USD											-			

ABREVIATION

SI	Individual Consultancy Service
SF	Consultancy Service from a Firm
G	Goods, including IT and technical equipment
W	Works, including maintenance works
MOU-NMCS	MOU, WA, TOR

Prepared by: (Full Name)
Title: Procurement Officer

Checked by: (Chief's Full Name)
Title: Chief Finance Officer

Reviewed by: (Director's Full Name)
Title: Director of AD

Approved by: (CEO's Full Name)
Title: Chief Executive Officer

Dated:

Dated:

Dated:

Dated:

